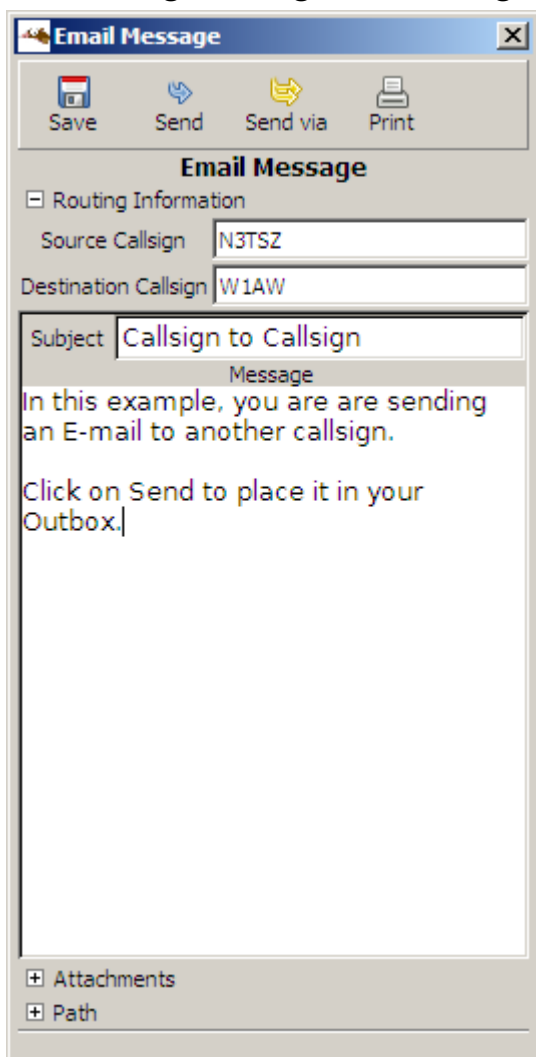# Basic E-mail Procedures

E-mailing callsign to callsign

Email Message

Save   Send   Send via   Print

Email Message

Routing Information

Source Callsign   N3TSZ

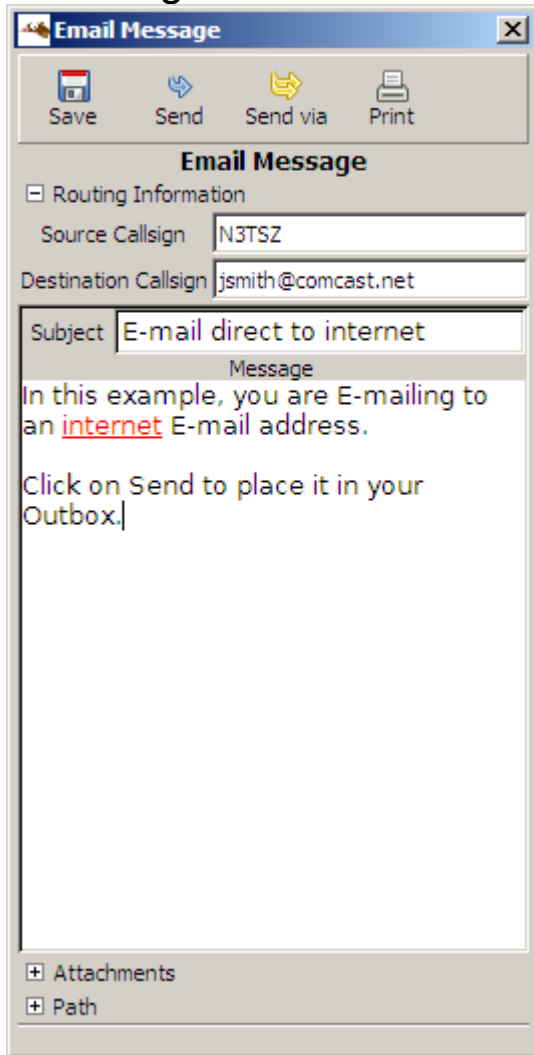Destination Callsign   W1AW

Subject   Callsign to Callsign

Message

In this example, you are are sending an E-mail to another callsign.
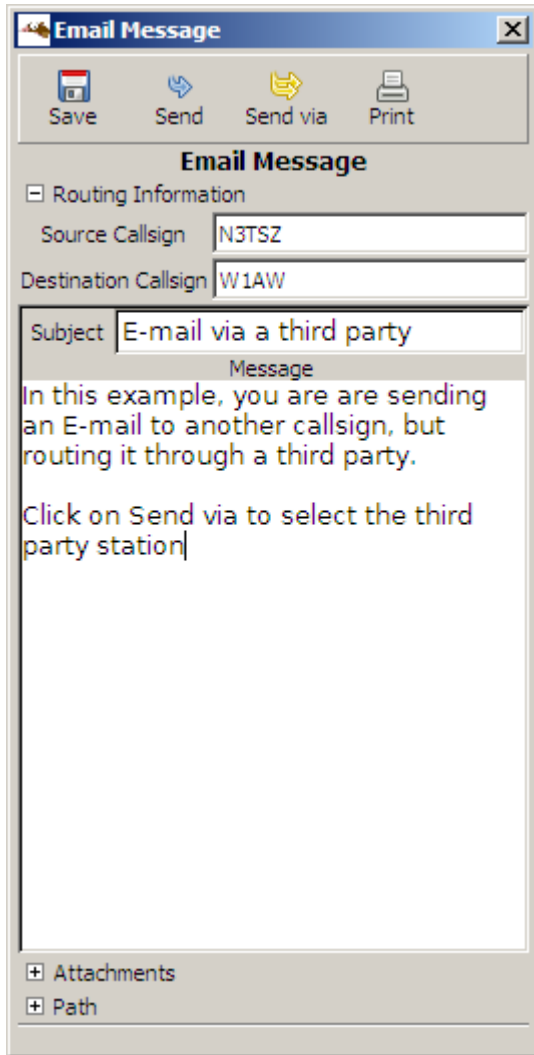
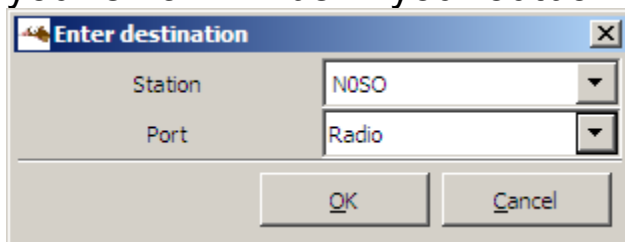Click on Send to place it in your Outbox.

Attachments

Path

E-mailing direct to the Internet

Email Message

| Save | Send | Send via | Print |

Email Message

Routing Information

| Source Callsign | N3TSZ |
| Destination Callsign | jsmith@comcast.net |

| Subject | E-mail direct to internet |

Message

In this example, you are E-mailing to an internet E-mail address.

Click on Send to place it in your Outbox.
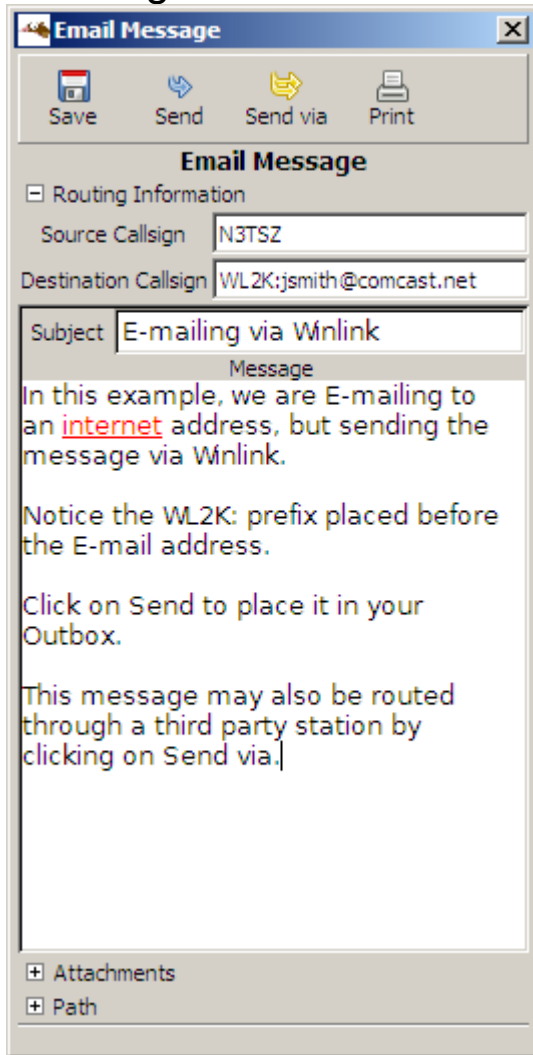
+ Attachments

+ Path

E-mailing callsign to callsign, via a third party.

Once you click on Send via, select the third party callsign from the drop down box and which port to send it through. Click on OK and your email will be in your outbox ready to go.

Emailing via Winlink

E-mailing to Internet addresses through a third party station requires the third party station you are using give you permission to access their portal in E-mail Access preferences.